



National Member Conference Extra Member Attendance

In addition to Advisory Board members, and State Pharmacy and Purchasing Contacts, a select number of additional spots at the NMC are open to MMCAP members with valid business justification for attending.

Valid business justification includes, but is not limited to:

- Transitioning to position of a State Contact
- Key decision maker for MMCAP purchases
- Training on MMCAP pharmaceutical contracts
- Training on using MMCAP non-pharmaceutical contracts
- New members requiring MMCAP overview.

To have yourself or someone else considered to attend the 2019 MMCAP National Member Conference as an Extra Member, please review the above criteria and complete the application on the following pages.

Applications can be downloaded, completed and emailed to MMCAP Communications Coordinator Jared Huizenga at Jared.Huizenga@state.mn.us, or by completing the form and clicking the “Submit Now” button on the last page.

State Pharmacy and Purchasing Contacts will be involved in the Extra Member Application process and a sub-committee of the MMCAP Advisory Board will make the final determination on application approval.

Approved extra member attendees should obtain their management travel approval prior to registering for the NMC and making travel arrangements. (Please note: if flights are booked and subsequently cancelled, the member facility may be held liable for the cost of airfare.)

The 2019 MMCAP National Member Conference will be held Monday, March 18, through Thursday, March 21, 2019, in St. Paul, Minnesota.

***** Please note: Extra Member Applications are due by Friday, Dec. 7, 2018. All applicants will be notified on the status of their application no later than Wednesday, Dec. 19, 2018. *****

Applicant's Contact and Employer Information

Applicant's Name: _____

Job Title: _____

Email Address: _____

Phone Number: _____

Employer's Name: _____

Employer's Address: _____

Employer's Phone Number: _____

What best describes the applicant's current job? (Check ONE)

State or facility purchasing officer

Pharmacy buyer

Pharmacy Director

Pharmacy or Clinical Program staff member

Agency Financial staff member

State or facility manager

Other: _____

What is the business reason for requesting that the applicant be approved to attend the MMCAP National Member Conference? (Check all that apply.)

Transitioning to position of state pharmacy or purchasing contact

Key decision maker for MMCAP purchases

Learn to increase compliance

Training on inventory control

Training on maximizing savings

Training on using MMCAP pharmaceutical contracts

Training on using MMCAP non-pharmaceutical contracts

New member requiring MMCAP overview

Prospective member requiring MMCAP overview

Large volume facility facing organizational changes

Other: _____

Is the applicant's agency or facility a current MMCAP member?

Yes

No

Provide further details about why MMCAP should approve the applicant's attendance at the NMC:

State Contact Contact Information

State Contact Name: _____

Email Address: _____

Phone Number: _____

Completed applications and related questions can be directed to Communications Coordinator Jared Huizenga at Jared.Huizenga@state.mn.us or (651) 201-3109.